

SREE CHAITANYA COLLEGE
HABRA

PROSPECTUS 2018-19
Undergraduate Courses

Message from the Principal's Desk

“Education is the most powerful weapon which you can use to change the world” (Nelson Mandela)

Dear students,

It gives me immense pleasure to welcome all students of Undergraduate courses to academic session 2018-19. Sree Chaitanya College, Habra is not only devoted to excellence in teaching, learning and research but also relentlessly trying to push the boundaries of knowledge. For us knowledge is not mere information but wisdom to equip life with tools to face challenges of future. In this era of cut throat competition, it is of paramount importance to be equipped with appropriate knowledge, habits, attitudes and values leading to holistic development. Co-curricular and extra-curricular activities organised by various clubs and societies facilitate the process of creative and critical thinking. They not only inculcate social and moral values, compassion for nature, pride for Indian culture and tradition and awareness for one's rights and duties but also make students good human beings and confident leaders. I intently believe that you would develop versatile personality during your stay in this temple of learning.

I feel proud to acknowledge the contribution of highly qualified, dynamic and multi-talented faculty, non teaching staff and my students for this. We have to continue to move ahead for producing and maintaining the best. Our teachers work hard throughout the year with the students to provide them high quality educational experience in the form of debates, group discussions, workshops, symposia, seminars and cultural competitions. Eminent personalities are invited from all walks of life to address our students and expose them to new ideas and thoughts. I encourage all students to take advantage of the opportunities provided by the college and involve themselves in all the extra-curricular activities that are offered. The overall development of the mind and body is a sign of a healthy and complete development. We aim to evaluate our students on the basis of their physical, mental, social, emotional and intellectual development.

Once again, I, on behalf of Sree Chaitanya College family welcome all the students and wish you all the best for achieving greater success and scaling new heights in the coming session.

With blessing and warm wishes,

Principal

VISION

Character formation through knowledge and value-based education for transformation of the society and the nation

MISSION

To suit the above Vision, the Mission of the college is

- To provide balanced, value-based and knowledge based education informed by latest technology.
- To mould and shape the students as good citizens showing commitment towards the nation.
- To serve the higher education needs of the lower section of society as well.

OBJECTIVE

- To strike a balance between the traditional and latest methods of pedagogy.
- To prepare our students to undertake and cope with the future responsibilities in different walks of life, both in the professional as well as in the social arena.

INSTITUTIONAL STRENGTH

- Discipline based learning
- Student centric learning
- Value based education
- Value added education
- Inter-disciplinary education
- Promotion of co-curricular and extra-curricular programmes
- Healthy relationship between all stake holder

ABOUT US

The Legacy

Sree Chaitanya College, Habra occupies a very distinguished status in the higher education map of the district of North 24 Parganas, as well as of the state of West Bengal. The institution overlooking Jessore Road (NH35), is about 40km from Kolkata. The college was established in 1956, primarily to cater the need of the thousands of helpless youth who, owing to partition of the country was forced to settle almost as paupers in this part of the state but had nourished deep in their hearts an inextinguishable urge to pursue higher education to overcome their present miseries.

But their dream would have never been realized without the initiative of the Habra Siksha Parishad and kind patronage of Government of West Bengal under the legendary Chief Minister, the late Dr. Bidhan Chandra Roy. However the project was given a proper shape by the youngest minister in the Roy-Cabinet, the late Tarun Kanti Ghosh, who was also an MLA from Habra. Ghosh patronized the foundation of the College with a donation of Rupees Fifty Thousand and became the first president of the Governing Body of the College (1956-67).

As time rolled on, the college grew into a giant academic institution with Honours Departments in Arts and Science subjects. The College has always been blessed with a bunch of teachers with brilliant academic career and a band of dedicated non-teaching staff, including librarians. The hard work of the whole of the college staff has helped in producing generations of excellent students with very good academic results, many of whom have become University toppers. Many of our former students have been very successful in life as school/college/university teachers, researchers in renowned institutions in India and abroad, bureaucrats and technocrats in government services or business corporations, journalists, authors and theatre personalities of repute.

THE COLLEGE NOW

From 2008 with the foundation of the West Bengal State University (WBSU), the College came to be affiliated to it, with effect from the academic session 2008-09. We offer 14 courses in Honours subjects and 16 courses in General subjects according to syllabi framed by WBSU and respective Boards of Studies (BOS). Here, it would be appropriate to mention that for last few years, we have also introduced Post Graduate (PG) courses in Bengali and Chemistry with huge response from the students. In these courses the College has its own PG-BOS, which frame their own respective syllabus and thus contribute to the development of higher education. Besides regular courses, we also offer distance education courses both at the UG and PG levels as a unit of Netaji Subhas Open University (NSOU).

(The regular UG courses are of three years which a student must complete with a maximum span of five years as per University regulations. Students enjoy freedom to switch over to a new subject of stream within three months from the day of admission according to merit list and subject to the availability vacancy).

They are admitted to Honours Courses purely on the basis of results in the Higher Secondary and equivalent examinations. Seats are reserved for students from SC/ST/OBC background as per rule.

It should be seriously noted that the college observes and maintains strict discipline with respect to attendance in classes because we firmly believe that there is no alternative to classroom teaching.

The Science Departments are well equipped with most updated laboratories and scientific instruments. Most of the Departments have their computers with internet facilities and some science departments have Computer Laboratories. A dedicated Academic Calendar showing the allotment and workload, time frame and internal examinations schedule, is made at the beginning of each session. Classroom teaching is supplemented by (i) occasional holding of Seminar-lectures on particular topics, (ii) arrangements of lectures by students, (iii) publications of Departmental journals as well as wall magazines, (iv) educational tours and (v) special lectures by eminent teachers of other colleges. The college runs a students' hostel for boys, especially catering to the residential needs for students coming from distance. The college also follows the RTI Acts, and has setup a Publication Information Cell. Moreover the college has huge treasure of valuable references as well as text books kept in the Central Library and Departmental Libraries.

We firmly believe in an all-round development of our students. We encourage them to seriously take up co-curricular and extra-curricular activities along with academics. We have more than one playground, an open-air theatre and one auditorium. Besides these there are separate well equipped gymnasiums for boys and girls. We also provide several indoor games facilities for boys and girls. The elected Students' Union organizes annual sports, cultural programmes and various social welfare activities and also helps to develop and maintain ideal and healthy student-teacher relationship.

Total Campus Area= 89,030 sq.m.

DAYS	TEACHING HOURS			
	MORNING	DAY	EVENING	WORKING HOUR (OFFICE)
MONDAY- SATURDAY	8.15-1.30	10.30-4.30	12.45-5.45	10.30-4.30

Our Heartiest Tribute To

Late Tarun Kanti Ghosh
(Formerly Member of Parliament)
FOUNDER PRESIDENT

Late Sachindranath Kar Gupta
(Freedom Fighter)
FOUNDER VICE-PRESIDENT

Late Kanti Ranjan Chattopadhyay
(Freedom Fighter)
FOUNDER ORGANISING SECRETARY

Late Sudebbhushan Ghosh
(Former Principal, Bangabashi College)
FOUNDER SECRETARY

GOVERNING BODY

Sri Krishnogopal Banerjee
President

Dr. Indramohan Mandal
Secretary

Sri Nilimesh Das
Chairperson, Habra Municipality

Dr. Debasish Banerjee
Dr. Samrendranath Chatterjee
Dr. Chinmoy Biswas
Teachers' Representatives

Sri Tapas Chatterjee
Non-Teaching Representative

TEACHING FACULTY

Principal

Dr.Indramohan Mandal

Bursar

Dr.Samarendra Nath Chatterjee

In-charge Morning Shift

Sri Achintya Sankar Chakraborty

In-charge Evening Shift

Dr. Chinmay Biswas

Department of Anthropology(UG)

Sri Partha Chakraborty	M.Sc.	Associate Professor
Dr.Bedprakash Roy	M.Sc. Ph.D	Assistant Professor (Associated NCC OFF)
Dr.Chinmay Biswas	M.Sc. Ph.D	Assistant Professor
Dr.Mithun Das	M.Sc.Ph.D (UGC-RamanPDF,UAB,USA)	Assistant Professor
Smt.Sanchita Mistry	M.Sc.	Assistant Professor
Sri Achinta Sankar Chakraborty	B.Sc.D.P.ED,M.S.W	G.L. I.
Smt.Bhaswati Halder	M.Sc.	Part time lecturer
Smt Rupashree Dasgupta	M.Sc.	Part time lecturer
Smt. Sushmita Sarkar	M.Sc.	Part time lecturer
Smt.Tumpa Saha	M.Sc.	Part time lecturer

Department of Botany

Dr.Eva Sarkar	M.Sc. ,B.Ed.Ph.D.	Associate Professor
Smt.Amarjeet Kaur	M.Sc.	Assistant Professor
Dr.Sanchayita Debnath	M.Sc.,Ph.D.	Assistant Professor
Dr.Sikha Mandal	M.Sc.,M.Phil.,Ph.D.	Assistant Professor
Sri.Rupam Mandal	M.Sc.	Assistant Professor
Smt.Gitashree Mazumdar	M.Sc.	Part time Lecturer

Sri Nishit kayal	M.Sc.	Part time Lecturer
Sri Rajojit Chowdhuri	M.Sc.	Guest Lecturer
Smt.Dishari Chatterjee	M.Sc.	Guest Lecturer

Department of Zoology

Sri Prasun Banerjee	M.Sc.	Associate Professor
Dr.Manik Bhakta	M.Sc., Ph.D.	Associate Professor
Dr. Saswati Ghosh	M.Sc., Ph.D.	Assistant Professor
Dr. Lina Sarkar	M.Sc., B.Ed., M.Ed., Ph.D.	Assistant Professor
Dr. Sobhana Palit	M.Sc., Ph.D.	Assistant Professor
Dr. Priyankar Sanphui	M.Sc., Ph.D.	Assistant Professor
Smt. Moumita Ghosh	M.Sc., B.Ed.	Part time Lecturer
Smt. Suchorita Saha	M.Sc., B.Ed.	Part time Lecturer
Smt. Prantika Majumder	M.Sc.	Guest Lecturer

Department of Physics

Dr. Madhumita Basu Barua	M.Sc.,Ph.D.	Associate Professor
Dr. Samarendra Nath Chatterjee	M.Sc., Ph.D., MIETE	Associate Professor
Dr. Kana Mani Mukherjee	M.Sc., Ph.D.	Associate Professor
Dr. Dibyendu Panigrahi	M.Sc., Ph.D.	Associate Professor
Dr. Bibhas Kumar Dutta	M.Sc., Ph.D.	Assistant Professor
Smt. Kalpana Biswas	M.Sc.	Assistant Professor
Smt. Munmun Ghosal	M.Sc.	Guest Lecturer
Sri. Biswajit Ghosh	M.Sc.	Guest Lecturer
Sri Arnab Shome	M.Sc.	Guest Lecturer

Department of Chemistry(U.G. and P.G.)

Dr. Debasis Banerjee	M.Sc., Ph.D.	Associate Professor
Dr. Reena Banerjee	M.Sc., BEd, Ph.D.	Associate Professor
Dr. Sachindra Nath Pal	M.Sc., Ph.D.	Associate Professor
Dr. Atanu Mitra	M.Sc., Ph.D.	Assistant Professor
Dr. Sushanta Saha	M.Sc., Ph.D.	Assistant Professor
Dr. Swapan Kumar Biswas	M.Sc., Ph.D.	Assistant Professor
Dr. Harasit Kumar Mandal	M.Sc., BEd, Ph.D.	Assistant Professor
Sri Manas Mandal	MSc., M.Tech	Assistant Professor
Dr. Tapas Ghosh	M.Sc., Ph.D.	Assistant Professor
Sri. Buddhadeb Maity	M.Sc., M.Ed., PGDIGC, M.A. (Edu.), M.A.(Psy.)	Assistant Professor
Dr.Joydeep Datta	M.Tech., Ph.D.	CWTT PG Lecturer(Contractual)

Department of Mathematics

Dr. Utpal Dasgugupta	M.Sc., B.Ed., M.Phil., Ph.D.	Associate Professor
Dr. Uttam Das	M.Sc., Ph.D.	Assistant Professor
Smt. Ananya Saha	M.Sc.	Guest Lecturer
Md. Hadiqul Alam	M.Sc.	Guest Lecturer
Sri. Somnath Saha	M.Sc.	Guest Lecturer
Sri. Avijit Chatterjee	M.Sc.	Guest Lecturer

Department of Bengali(U.G and P.G.)

Dr. Sanjita Mallik Lahiri	M.A., B.Ed., Ph.D.	Associate Professor
Molla Sahabuddin	M.A.	Associate Professor
Dr. Banideepa Mondal Biswas	M.A., B.Ed., M.Phil., Ph.D.	Assistant Professor
Smt. Debasree Bhattacharyya	M.A., M.Phil.	Assistant Professor
Sri. Soumik Saha	M.A.	Assistant Professor
Sri. Mrityunjay Mandal	M.A., B.Ed., M.Phil.	Contractual Lecturer
Sri. Snigdhadip Chakraborty	M.A.	Contractual Lecturer
Smt. Madhurima Mahanta Haldar	M.A., B.Ed.	Contractual Lecturer

Department of English

Smt. Manjima Chatterjee	M.A.	Assistant Professor
Dr. Aryak Guha	M.A., Ph.D.	Assistant Professor
Dr. Raja Basu	M.A., B.Ed., M.Phil., Ph.D.	Assistant Professor
Sri. Dhiman Roy	M.A.	Assistant Professor
Dr. Deeptanil Ray	M.A., Ph.D.	Assistant Professor

Department of History

Dr. Alope Kumar Chakraborty	M.A., Ph.D.	Associate Professor
Dr. Kallol Bandyopadhyay	M.A., M.Phil, Ph.D.	Associate Professor
Smt. Mahua Chatterjee(Choudhury)	M.A., B.Lib.	Associate Professor
Dr. Srabani Biswas	M.A.	Assistant Professor
Dr. Amrita Chakraborty	M.A., M.Phil, Ph.D., M.Ed.	Assistant Professor

Department of Political Science

Sri. Artatrana Gochhayat	M.A.,M.Phil	Associate Professor
Dr. Biswanath Sarkar	M.A.,M.Phil.,Ph.D.	Assistant Professor
Smt. Rakhi Mitra	M.A.,M.Phil.,B.Ed.	Assistant Professor
Sri. Suryendu Das	M.A.	Part time Lecturer
Sri. Jaydeb Sarkar	M.A., M.Phil.,B.Ed.	Guest Lecturer

Department of Philosophy

Smt. Manideepa Mitra Chakravarty	M.A.,M.Phil.	Associate Professor
Dr. Paromita Roy	M.A., Ph.D.	Assistant Professor
Sri. Jadav Baidya	M.A.	Assistant Professor
Smt. Sharmili Mukherjee	M.A.,M.Phil.	Assistant Professor

Department of Economics

Smt. Chandra Mukherjee	M.A.	Associate Professor
Sri. Subhrangshu Bhattacharyay	M.Sc.	Associate Professor
Smt. Arpita Roy	M.Sc.	Guest Lecturer

Department of Sanskrit

Sri. Mrinmay Mallick	M.A., M.Phil.	Assistant Professor
Sri. Iswar Akhuli	M.A., B.Ed.	Assistant Professor
Sri. Sadik Mondal	M.A., B.Ed.	Assistant Professor
Sri. Biswajit Halder	M.A., B.Ed.	Assistant Professor
Sri. Tapas Mondal	M.A.(Double)	Part time Lecturer

Department of Geography

Sri. Jibananda Gayen	M.Sc., B.Ed., P.G. Diploma in RS and GIS	Assistant Professor
Smt. Gargi Sarkar	M.Sc	Assistant Professor
Dr. Pranab Kr. Das	M.A., Ph.D.	Assistant Professor
Sri. Samir Kumar Sardar	M.Sc.	Assistant Professor
Smt. Debi Bhattacharya	M.Sc	Guest Lecturer

Department of Journalism and Journalism & Mass communication

Smt. Mou Ghosh	M.A.	Part time Lecturer
Smt. Nalanda Dasgupta	M.A., M.Phil.	Part time Lecturer
Smt. Utsa Bhattacharjee	M.A.	Guest Lecturer

Department of Defence Studies

Smt. Asha Kumari Mistry	M.A., M.Phil.	Assistant Professor
Sri. Nilayendu Maiti	M.A.	Guest Lecturer

Department of Physical Education

Sri. Arnab Roy	M.P.Ed.	Guest Lecturer
Sri. Alamgir Hossain	M.P.Ed.	Guest Lecturer

LIBRARIANS

Dr. Timir Kr. Lahiri	M.A., M.L.I.Sc., Ph.D. Gold Medalist	Librarian (Sl. Grd.)
Smt. Mousumi Satpathi(Ghoshal)	M.A., B.Ed., M.L.I.Sc., M.Phil.	Librarian(Stage-3)
Smt. Doli Saha(Das)	B.Sc., B.Ed., M.L.I.Sc Gold Medalist	Librarian(Stage-3)

LIBRARY STAFF

Sri. Apurba Bhattacharya	M.Sc., B.Ed.	Clerk
Sri. Malay Biswas	B.Sc.	Bearer
Smt. Aparna Paul	B.Sc., B.Ed.	Bearer
Sri. Argha Bose	B.Sc., I.T.	Library Clerk

OFFICE STAFF

Sri. Tapas Chatterjee	B.Sc.	Cashier(Morning)
Sri. Siddhartha Sarkar	B.A.	Accountant(Morning)
Smt. Sarmistha Majumder	B.A.	Head Clerk(Evening)
Smt. Nilima Mallick	B.Sc.	Steno Typist(Evening)
Sri. Dilip Kr. Biswas	B.A.(H)	Typist
Smt. Tulu Sen	M.A., B.Ed.	Steno Typist
Sri. Manik Chakraborty	B.Sc.	Clerk
Sri. Avik Roy Chowdhury	B.A.	Clerk
Sri. Jiban Bose	B.Com.	Accountant(Day)
Sri. Samir Kr. Ghoshal	M.P., B.P.P, I.T.I.	Electrician cum Care Taker
Sri. Bidhan Ch. Biswas	B.A.(H)	Cashier(Evening)
Sri. Chitta Ranjan Biswas	B.Sc.(B)	Cashier(Day)
Sri. Bikash Ch. Halder	M.Com.,B.Ed., S.I.	Accountant(Evening)
Sri. Manas Ghosh	H.S.	Typist
Sri. Samir Kanti Saha	H.S.	Clerk
Mizanur Rahaman	B.Com.(H)	Contractual Office Staff

OFFICE ATTENDANTS

Sri. Gopal Ghosh		Peon (Morning)
Sri. Gokul Chandra Nayak		Peon (Evening)
Sri. Paritosh Ghosh		Peon (Day)
Sri. Paritosh Sardar	M.P.	Peon (Evening)
Sri. Manoj Biswas	M.A., B.Ed.	Peon
Sri. Mihir Dutta		Pump Generator
Sri. Shyamal Biswas		Peon, Principal Chamber
Sri. Subhas Sardar		Guard
Sri. Prakash Chandra Guha	B.Com. (H), BLIS	Guard (Morning)
Smt. Dalia Sen(Majumder)	B.A.	Lady Attendant
Sri. Sankar Dora		Guard (Causal Staff)

LABORATORY ATTENDANTS

Sri. Sambhu Sikder	B.Com.	Anthropology
Sri. Subash Dey	M.P.	Anthropology
Smt. Soma Bose		Botany
Smt. Sipra Das(Biswas)	B.A.	Botany
Sri. Dilip Biswas		Botany
Sri. Ashim Kar	B.Com., B.A.	Chemistry
Sri. Parimal Khan	B.Com.	Chemistry
Smt. Rupa Bag	B.A.(H)	Chemistry
Sri. Satyabrata Palit	B.Com.	Chemistry
Sri. Manab Das	B.Com.	Chemistry
Sri. Pallab Basu	B.Sc.	Chemistry
Sri. Subrata Sarkar	H.S.	Chemistry
Sri. Naba Kumar Ghosh	M.P.	Physics
Sri. Majibur Rahaman	B.A.	Physics
Sri. Prabir Banerjee	M.P.	Zoology
Sri. Anup Kr. Mukherjee	B.Com.	Zoology
Sri. Asim Sarkar	B.A.	Zoology
Smt. Sujata Das	-	Zoology
Sri. Mohan Mondal	M.P.	Zoology
Sri. Uttam Mandal	H.S.	Geography
Smt. Papia Das Chanda	HS	Geography
Sri. Bapi Majumder	B.A.(H)	Geography

Casual and Daily Wages staff

1. Sankar Dora
2. Sagar Routh
3. Pradip Kumar Dey

4. Bijoy Kumar Moral
5. Ruma Mallick
6. Samir Dey chaki
7. Pampa Basu
8. Shipra Goon
9. Biswajit Mali
10. Maheub Hossain
11. Tanmoy Sarkar

LIBRARY

ABOUT LIBRARY

Our College has a Central Library which has a large collection of books, journals, magazines, periodicals and newspapers. A special section with computers is provided for the Faculty only. Besides this, students are also provided with a separate computer. There is a spacious reading hall for the purpose of reference work and general reading only. Relevant CDs and DVDs are also provided with for the interested faculty members and students. The College is a member of INFLINET since 2015 and online resources are available through Wired and Wi-Fi internet provided in the library. Reprographic facilities are available for students who would require information for immediate reference. This contributes to augmenting the teaching-learning process. For the benefit of PG students who often take up projects on Tagore an entire section of the library caters to the complete works of Rabindranath Tagore and various literary discussions on him.

MEMBERSHIP

All students, faculty members and other employees of the College are eligible for membership of the library. The Library issues a Library Membership Card for each student. Members are entitled to borrow books from the Library as per the list given below:

Category of Members	No. of Books to be borrowed
1. PG students	3 (three)
2. UG Honours students	3 (three)
3. UG General students	2 (two)
4. Fulltime Teachers	10 (ten)
5. Part-time Teachers	5 (five)
6. Guest Lecturer	5 (five)
7. Non-teaching Staff	10 (ten)

LIBRARY HOURS

Morning section:	8:30 A.M. to 2:00 P.M.
Day Section:	10:30 A.M. to 4:00 P.M.
Evening section:	12:45 P.M. to 6:00 P.M.

LIBRARY SERVICES

1. Internet;
2. E-resources;
3. Lending and Reading;
4. Current Awareness Services;
5. Reference & Information Service;
6. User Guidance Service;
7. Referral and Bibliographical Service etc.

RULES OF THE CENTRAL LIBRARY

1. Books are issued for 15 (fifteen) days only and a fine will be charged for each volume kept overtime as per rules laid by the Library Sub-Committee.
2. On entering the Central Library, every members shall be required to write his/her Name, Roll Number, Department, Stream, purpose etc. in the register and also to show Identity Card, if asked for;
3. A person, who is not a member, will be allowed into the library only by special permission from the Principal/Librarian;
4. In the event of loss or damage of a book, the borrower shall be liable to make good the loss of the library.
5. A book or journal taken on the Reader's Card cannot be taken out of the Reading Room. Violation of this rule shall invite severe punishment.
6. If a student loses her/his Library Card, she/he shall immediately inform the Librarian of the loss. A duplicate card may be issued on payment of Rs. 5.
7. A library card is not transferable.
8. Books that have been issued may be recalled at any time. Members are to return books according to schedule.
9. Silence shall be strictly observed in the library; and
10. Spitting, smoking and use of mobile phones are strictly prohibited.

Extra Curricular Activities

Institutional Promotion for participation of students in Extra Curricular activities

The policy of the institution is holistic development of each and every student. For this purpose the college organizes several extra co-curricular activities and motivates them to participate in the same. Equal and ample opportunity is provided to the students for participating in extracurricular events through a platform like auditions and selection.

CLUBS

Drama Club

Music Club

Nature Club

Creative writing Club

Art Club

Debate Elocution and Recitation Club

Number Club

CAMPUS FILM SOCIETY

OTHER SUPPORT SERVICES

Public information cell (RTI)

Support for preparation for Competitive Exams

The college encourages, guides and trains students who appear for various National and State Examinations. The faculty coach students who wish to appear for competitive examinations. The library subscribes to a wide range of books and magazines which serve as a ready reference meant especially for competitive examinations.

Counselling Services

The institution has a counselling cell which monitors and directs counselling activities on campus. The cell conducts talks, workshops and interactive sessions for the students during the academic year. A Professional Counsellor is available on campus. The Mentoring system monitors the overall performance of the students and provides academic career and personal guidance. At the beginning of the academic year the First year students attend on Orientation program which incorporates introducing a fresher to the academic and co-curricular activities of the college.

Career Guidance

The institution has a Career Guidance and Placement Cell which organizes programs to guide students in terms of appropriate career choices and gainful employment. The college invites reputed organizations for recruitment.

Grievance Committee

The institution has a Grievance Cell that deals with grievance related mainly to misbehavior of the students and the staff. The aggrieved person brings the issue of her/his grievance to the notice of the cell. The cell, thereafter, investigates the case and seeks to reach a satisfactory solution involving the staff and students' representatives and the Principal.

Anti-Sexual Harassment Committee

An anti sexual Harassment Cell is constituted and provides information to the students and staff from time to time. It organizes awareness workshops on this issue. Awareness about sexual harassment is also created through the value education classes, monitoring system and the counseling cell.

Anti-Ragging Committee

An anti ragging committee has been established and awareness of this body is made known to the students, parents and guardians at the time of admission and the orientation program. However, no cases of ragging were found or reported till date.

Welfare Schemes

The institution is committed to the overall welfare and well belong of its students. Some of the schemes are listed below:

- Professional Counselling on Campus
- Remedial Classes
- A book bank scheme
- Flexibility in payment of the fees as per the difficulties of the students.

Alumni Association

The College has an alumni Association with about 250 members. The alumni meet at least once a year. The alumni support the institution and contribute to its institutional, academic and infrastructural development. The IQAC has an alumnus as a committee member. Alumni who are eminent personalities and who have distinguished themselves in their chosen fields are invited to deliver guest lectures and have interactive sessions with the students. Many alumni are employed as faculty and support staff in the college. They play an important role in academic and institutional development.

Sports and Games

For a long time sports has been viewed as a way to stay healthy and in shape, but its importance goes further than that. As a matter of fact, sports teaches life lessons like discipline, responsibility, self-confidence and team work. Sree Chaitanya College which was established in the year 1956 has a rich legacy of sports activities. The students of the college have been actively participating in various sports activities like Football, Volleyball, Badminton, Kabaddi, Cricket and Athletics. The College can boast of the fact that the students have successfully participated in the University Football team. The college provides all the facilities for different types of indoor games. Moreover it has a flourishing Yoga Centre. Annual Sports Day is observed with much enthusiasm every year. To make games and sports an integral part of students life, the College has introduced the Department of Physical Education in the year 2016.

List of Sports Activities:

INTRA LEVEL

- Football
- Volleyball
- Badminton
- Cricket
- Athletics

INTER-COLLEGIATE LEVEL

- Football
- Cricket

NATIONAL CADET CORPS (NCC), UNIT-6

The National Cadet Corps (NCC) as the Indian military cadet corps was formed in 1948 and its Headquarter is at New Delhi, India. It is primarily open to school and college students on voluntary basis. It is a Tri-Services organization, comprising the Army, Navy and Air Force. It is a voluntary organization which recruits cadets from schools, colleges and universities all over India and the cadets are given basic military training in arms and parades. The cadets are offered with A, B and C certificates after completion of their course accordingly and have a bright prospectus to enter into

defence services. They are generally given special preference over normal candidates during selections or recruitment of defence services. The main motto of NCC is “**Unity and Discipline**” and living upto this motto, it strives to be one of the greatest cohesive forces of the nation, bringing together the youth hailing from different parts of the country, moulding them into united, secular and disciplined citizens of the nation. Its aim stands at developing discipline, character, brotherhood, the spirit of adventure and ideals of selfless service amongst young citizens and enlighten leadership qualities among them who will serve the Nation.

However, the NCC unit of our College began its journey from the very inception of the institution in 1956. Presently, the Unit has two wings: **Senior Wing for Boys** and **Junior Wing for Girls**. Regular classes and special training is provided for the cadets. The NCC unit also arranges special camps for the cadets in different parts of West Bengal where the Army officers guide the cadets. The Unit sends best cadets for RDC camp at Delhi.

Students can join this unit of our College to build a bright career of their own especially in the fields of police and defence. Dr. Bedprakash Ray, Department of Anthropology, is the ANO of the NCC unit of our College and students may contact him in case they are interested in this field.

NATIONAL SERVICE SCHEME (NSS) CELL, UNIT-I

National Service Scheme, popularly known as NSS, was launched in 1969 to celebrate the birth centenary of the Father of the Nation. The overall aim of National Service Scheme as envisaged earlier, is to give an extensive dimension to the higher education system and orient the student youth to community service while they are studying in educational institution. The reason for the formulation of this objective is the general realization that the college and +2 level students have a tendency to get alienated from the village/slum masses which constitute the majority of the population of the country. Each student volunteer devotes 120 hours in one academic year. The Motto of National Service Scheme is "**NOT ME BUT YOU**", reflects the essence of democratic living and upholds the need for self-less service. NSS helps the students develop appreciation to other person's point of view and also show consideration to other living beings. The philosophy of the NSS underlines on the belief that the welfare of an individual is ultimately dependent on the welfare of the society on the whole and therefore, the NSS volunteers shall strive for the well-being of the society.

An NSS unit of our college started functioning from May, 2016. Our total volunteers' strengths are 100. The unit provides scope for the student-volunteers to participate Regular Activity & Special Camping Programme in such social works as Health Issue, environmental Issue, Campus cleaning, literacy centre for the illiterate and coaching classes for poor school boys of the locality, relief work, gardening etc. This unit has planned several activities during the academic year '2018-2019'.

UG 1st year, 2nd year (Honours & General) and PG 1st year students of all arts and science departments of Sree Chaitanya College, Habra are cordially invited to join NSS (National Service Scheme) activities of this college. Interested students are requested to contact the NSS Programme Officer (SCC, Habra) Dr. Biswanath Sarkar, Department of Political Science. **There is no**

entry-fee. Detailed information on NSS can be obtained from www.nss.nic.in and our College Website link <https://sreechaitanyacollege.in/NSS>.

CBCS Curriculum

The University Grants Commission (UGC) has made it mandatory for all universities across the country to adopt the **Choice Based Credit System (CBCS)**, in order to bring in uniformity in the structure and curriculum of the undergraduate education.

The main purpose of the CBCS is to make the undergraduate curriculum of India, more flexible and student centric. The West Bengal State University has decided to implement the CBCS from the academic session 2018-19. Since our institution is affiliated to WBSU, all admission and curriculum for the session 2018-19 will be in accordance with the rules and regulations of the CBCS as formulated by the WBSU.

The CBCS courses will comprise of the following:

1. Core Course: A course, which should compulsorily be studied by a candidate as a core requirement of the chosen discipline(s) is termed as a Core course.

2. Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective. P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses will be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. These

are mandatory for all disciplines. SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 Ability Enhancement Compulsory Courses (AECC): i) Environmental Science, ii) English Communication/MIL Communication (MIL stand for Modern Indian Language).

3.2 Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

The University also has plans for Introducing Research Component in Under-Graduate Courses at a later stage of the implementation process. (Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective course.)

Minimum criteria for Degree:

4.1 An undergraduate (B. Sc, B. A., B. Com.) degree with Honours in a discipline may be awarded if a student completes 14 core courses in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC) and 4 courses each from a list of Discipline Specific Elective and Generic Elective courses respectively.

4.2 An undergraduate (B. Sc General) Program degree in Science disciplines may be awarded if a student completes 4 core courses each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 courses each from a list of Discipline Specific Elective courses based on three disciplines of choice selected above, respectively.

4.3 An Undergraduate (B. A. General, B. Com General) program degree in Arts (Humanities/ Social Sciences) / Commerce may be awarded if a student completes 4 core courses each in two disciplines of choice, 2 core courses each in English and MIL respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 courses each from a list of Discipline Specific Elective courses based on the two disciplines of choice selected above, respectively, and two courses from the list of Generic Electives courses.

The credit(s) for each theory course/practical/tutorial/project/dissertation will be as per the details given in A, B, C, D for B.Sc. Honours, B.A./B.Com. Honours, B.Sc. Program and B.A./B.Com. Program, respectively.

*** Note: Tutorial classes will only be meant for those subjects where there is no practical class.**

The following tables represent the Semester wise course division and credit requirements for the B.A (Gen); B.Sc(Gen), B.A(Hons) & B.Sc (Hons) degrees.

Details of Courses:

A
Details of courses under B.Sc. (Honors)

Course	*Credits	
	Theory+ Practical	Theory + Tutorial
<u>I. Core Course</u>		
(14 Papers)	14X4= 56	14X5=70
Core Course Practical / Tutorial*		
(14 Papers)	14X2=28	14X1=14
<u>II. Elective Course</u>		
(8 Papers)		
A.1. Discipline Specific Elective	4X4=16	4X5=20
(4 Papers)		
A.2. Discipline Specific Elective		
Practical/ Tutorial*	4 X 2=8	4X1=4
(4 Papers)		
B.1. Generic Elective/		
Interdisciplinary	4X4=16	4X5=20
(4 Papers)		
B.2. Generic Elective		
Practical/ Tutorial*	4 X 2=8	4X1=4
(4 Papers)		
• Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
<u>III. Ability Enhancement Courses</u>		
1. Ability Enhancement Compulsory Courses (AECC)		
(2 Papers of 2 credit each)	2 X 2=4	2 X 2=4
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC)		
(Minimum 2)	2 X 2=4	2 X 2=4
(2 Papers of 2 credit each)		
Total credit	140	140

B

Details of courses under B.A./ B.Com. (Honors)

Course	*Credits	
	Theory+ Practical	Theory + Tutorial
<u>I. Core Course</u> (14 Papers)	14X4= 56	14X5=70
Core Course Practical / Tutorial* (14 Papers)	14X2=28	14X1=14
<u>II. Elective Course</u> (8 Papers)		
A.1. Discipline Specific Elective (4 Papers)	4X4=16	4X5=20
A.2. Discipline Specific Elective Practical / Tutorials* (4 Papers)	4 X 2=8	4X1=4
B.1. Generic Elective/Interdisciplinary (4 Papers)	4X4=16	4X5=20
B.2. Generic Elective Practical / Tutorials* (4 Papers)	4 X 2=8	4X1=4
<ul style="list-style-type: none"> • Optional Dissertation or project work in place of one Discipline Specific elective paper (6 credits) in 6th Semester 		
<u>III. Ability Enhancement Courses</u>		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 2 credits each) Environmental Science English Communication/MIL	2 X 2=4	2 X 2=4
2. Skill Enhancement Courses (SEC) (Minimum 2, Max. 4) (2 Papers of 2 credits each)	2 X 2=4	2 X 2=4
Total credit	140	140

C

Details of Courses Under Undergraduate Programme (B.Sc.)

Course	*Credits	
	Theory+ Practical	Theory+Tutorials
<u>I. Core Course</u>	12X4= 48	12X5=60
(12 Papers)		
04 Courses from each of the 03 disciplines of choice		
Core Course Practical / Tutorial*	12X2=24	12X1=12
(12 Practical/ Tutorials*)		
04 Courses from each of the 03 Disciplines of choice		
<u>II. Elective Course</u>	6x4=24	6X5=30
(6 Papers)		
Two papers from each discipline of choice including paper of interdisciplinary nature.		
Elective Course Practical / Tutorials*	6 X 2=12	6X1=6
(6 Practical / Tutorials*)		
Two Papers from each discipline of choice including paper of interdisciplinary nature		
<ul style="list-style-type: none"> • Optional Dissertation or project work in place of one Discipline elective paper (6 credits) in 6th Semester 		
<u>III. Ability Enhancement Courses</u>		
1. Ability Enhancement Compulsory Courses (AECC)	2 X 2=4	2X2=4
(2 Papers of 2 credits each)		
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC)	4 X 2=8	4 X 2=8
(4 Papers of 2 credits each)		
	<hr/> Total credit= 120	<hr/> Total credit= 120

D

Details of Courses Under Undergraduate Programme (B.A./ B.Com.)

Course	*Credits	
<u>I. Core Course</u>	Paper+ Practical	Paper + Tutorial
(12 Papers)	12X4= 48	12X5=60
Two papers – English		
Two papers – MIL		
Four papers – Discipline 1.		
Four papers – Discipline 2.		
Core Course Practical / Tutorial*	12X2=24	12X1=12
(12 Practicals)		
<u>II. Elective Course</u>	6x4=24	6X5=30
(6 Papers)		
Two papers- Discipline 1 specific		
Two papers- Discipline 2 specific		
Two papers- Inter disciplinary		
Two papers from each discipline of choice and two papers of interdisciplinary nature.		
Elective Course Practical / Tutorials*	6 X 2=12	6X1=6
(6 Practical/ Tutorials*)		
Two papers- Discipline 1 specific		
Two papers- Discipline 2 specific		
Two papers- Generic (Inter disciplinary)		
Two papers from each discipline of choice including papers of interdisciplinary nature.		
<ul style="list-style-type: none"> • Optional Dissertation or project work in place of one elective paper (6 credits) in 6th Semester 		
<u>III. Ability Enhancement Courses</u>		
1. Ability Enhancement Compulsory Courses (AECC)	2 X 2=4	2 X 2=4
(2 Papers of 2 credits each)		
Environmental Science		
English Communication/MIL		
2. Skill Enhancement Courses (SEC)	4 X 2=8	4 X 2=8
(4 Papers of 2 credits each)		
	Total credit= 120	Total = 120

The courses for different semesters have been given in the following Tables E, F and G.

Distribution of courses in different semesters for B.A/B.Sc (Hons) Courses:

Table E: Distribution of courses in different semesters for Undergraduate (Honours) courses

Semester	Core	DSE	GE	AECC	SEC	Total credit
I	C1 C2		GE1	Environmental Science		20
II	C3 C4		GE2	English/MIL Communication		20
III	C5 C6 C7		GE3		SEC1	26
IV	C8 C9 C10		GE4		SEC2	26
V	C11 C12	DSE1,DSE 2				24
VI	C13 C14	DSE3,DSE 4				24
Total number of courses	14	4	4	2	2	140

Table F: Distribution of courses in different semesters for Undergraduate course in Sciences

Semester	Core	DSE	GE	AECC	SEC	Total credit
I	DSC 1A DSC 2A DSC 3A			Environmental Science		20
II	DSC 1B DSC 2B DSC 3B			English/MIL Communication		20
III	DSC 1C DSC 2C DSC 3C				SEC1	20
IV	DSC 1D DSC 2D DSC 3D				SEC2	20
V		DSE1A DSE2A DSC3A			SEC3	20
VI		DSE1B DSE2B DSC3B			SEC4	20
Total number of courses	12	6	0	2	4	120

**Table G: Distribution of courses in different semesters for Undergraduate courses in Arts
(Humanities/Social Sciences) / Commerce**

Semester	Core	DSE	GE	AECC	SEC	Total credit
I	DSC 1A DSC 2A English			Environmental Science		20
II	DSC 1B DSC 2B English			English/MIL Communication		20
III	DSC 1C DSC 2C MIL				SEC1	20
IV	DSC 1D DSC 2D MIL				SEC2	20
V		DSE1A DSE2A	GE1		SEC3	20
VI		DSE1B DSE2B	GE2		SEC4	20
Total number of courses	12	4	2	2	4	120

--	--	--	--	--	--	--

The University shall offer a number of choices of courses from different disciplines under Generic Elective and Discipline Specific Elective as per the availability of the courses/faculty at a particular time.

DURATION OF COURSE

For all the students obtaining admissions under the Three Year Under-graduate Program under CBCS starting 2018-19, the period to complete the course will be a maximum 5 years from the year of admission in the first semester, provided the student has completed all requirements to become eligible for appearing in the University Examinations as per rules.

Mechanism of computation of work-load per week:

- i) 1 Credit = 1 Theoretical class of 1- hour duration
- ii) 1 Credit = 1 Tutorial class of 1- hour duration
- iii) 1 Credit = 1 Practical class of 2- hour duration

Semester duration: 15 weeks of direct teaching

MARKS DISTRIBUTION AND EVALUATION

Full marks for each course of

- B.A./ B.Sc./ B.Com. (Hons. & Gen.), carrying 6 credits, will be **75**
- B.A./ B.Sc./ B.Com. (Hons. & Gen.), carrying 2 credits, will be **25**

The University has allotted 20% of the internal marks towards regular attendance to ensure the presence of students in the classroom which is the fundamental concept of the CBCS system.

Marks distribution for Theoretical Courses (no practical component) will be as follows:

i) For a 6 credit course having 75 marks, 25 marks shall be assessed by the College (internal) and 50 marks by the University (End Semester).

ii) Out of the 25 marks allotted as internal evaluation the breakup of marks will be as follows

- 5 marks (20%) on attendance and
- 20 marks (80%) in the form of class test/ assignment/ seminar /any other method to be decided by the respective Board of Studies

iii) The marks (5) for attendance shall be allotted as:

- Attendance >90% = 5 marks
- Attendance >80% but less than 90% = 4 marks
- Attendance >75% but less than 80% = 3 marks
- Attendance >70% but less than 75% = 2 marks
- Attendance >60% but less than 70% = 1 mark

Marks distribution for Courses, having practical component will be as follows:

For a 6 credit course having practical component the total marks will be distributed as Part A (Theory) 50 marks + Part B (Practical) 25 marks = 75 marks

Part A

i) For a 4 credit theory course having 50 marks, 10 marks shall be assessed by the College (internal) and 40 marks by the University (End Semester).

ii) Out of the 10 marks allotted as internal evaluation the breakup of marks will be as follows:

2 marks (20%) on attendance and
8 marks (80%) in the form of class test/ assignment/ seminar /any other method to be decided by the respective Board of Studies

iii) The marks (2) for attendance shall be allotted as
Attendance >90% = 2 marks
Attendance >60% but less than 90% = 1 mark

Part B

i) For a 2 credit practical course having 25 marks, 15 marks shall be assessed by the College (internal) and 10 marks by the University (End Semester)/college (as end semester) evaluation.

ii) Out of the 15 marks allotted as internal evaluation the breakup of marks will be as follows

3 marks (20%) on attendance and
12 marks (80%) in the form of continuous assessment of the practical classes /any other method to be decided by the respective Board of Studies

iii) The marks (3) for attendance shall be allotted as
Attendance >90% = 3 marks
Attendance >75% but less than 90% = 2 marks
Attendance >60% but less than 75% = 1 mark

iv) The End semester examination shall be in the form of a Grand Viva-voce/Laboratory note book evaluation/ hands on experiment/ demonstration/ any other method to be decided by the respective Board of Studies. However, the candidate shall be barred from appearing in the end semester examination if at least 60% of his/her practical assignments are not duly signed by the respective teacher in the college.

v) For Core and DSE courses under the Honours program the end semester evaluation will be organized by the University but for GE courses under the Honours program and Core, DSE and GE courses under the general program the end semester evaluation will be organized by the college where the student is registered.

- The pattern and the breakup of marks allotted for the question in the different examinations shall be finalized by the respective Board of Studies in the relevant subject. The University shall ensure that both objective and subjective questions are part of the evaluation system to assess the overall concept of the candidate.
- For the AECC of 2 credits comprising of 25 marks, 5 marks (20%) have been allotted for regular attendance and 20 marks (80%) for End semester examination.

i) The marks (5) for attendance shall be allotted as:

- Attendance >90% = 5 marks
- Attendance >80% but less than 90% = 4 marks
- Attendance >75% but less than 80% = 3 marks
- Attendance >70% but less than 75% = 2 marks
- Attendance >60% but less than 70% = 1 mark

ii) The End Semester Examination for Environmental Science shall be in the form of Multiple Choice Questions which shall be evaluated by the College. However, question papers will be sent centrally by the University. The evaluation can be either through OMR or conventional methods.

iii) The End Semester Examination of English/MIL communication shall be conducted by the college. The evaluation method is to be finalized after taking into account the course structure after due approval from the respective Board of Studies in the concerned subjects.

- For the SEC of 2 credits comprising of 25 marks, 5 marks (20%) have been allotted for regular attendance and 20 marks (80%) for End semester examination.

i) The marks (5) for attendance shall be allotted as

- Attendance >90% = 5 marks
- Attendance >80% but less than 90% = 4 marks
- Attendance >75% but less than 80% = 3 marks
- Attendance >70% but less than 75% = 2 marks
- Attendance >60% but less than 70% = 1 mark

ii) The End Semester Examination shall be conducted by the College. The evaluation method is to be finalized after taking into account the course and the facilities available after due approval from the respective Board of Studies in the concerned subject.

- The University shall hold the end semester examinations in a centralized manner for the Core Courses (CC) and Discipline Specific Elective (DSE) courses and the evaluation of the answer scripts will also be done in a centralized manner.
- The University shall hold the end semester examinations in a centralized manner for the Generic Elective (GE) courses and the evaluation of the answer scripts will be done internally by the respective colleges.
- The distribution of marks will be as follows

B.A./ B.Sc./ B.Com. (Hons)

CC:	75 x 14 =	1050
DSE:	75 x 4 =	300
GE:	75 x 4 =	300
AECC:	25 x 2 =	50
SEC:	25 x 2 =	<u>50</u>

Total: 1750 marks (140 credits)

B.A. & B.Com. (Gen.)

CC :	75 x 12 =	900
DSE :	75 x 4 =	300
GE :	75 x 2 =	150
AECC :	25 x 2 =	50
SEC :	25 x 4 =	<u>100</u>

B.Sc. (Gen.)

CC :	75 x 12 =	900
DSE :	75 x 6 =	450
AECC :	25 x 2 =	50
SEC :	25 x 4 =	<u>100</u>

Total: **1500 marks)**
 (120 credits)

1500 marks
(120 credits)

Pass Percentage and Promotion Rules for All the Under-Graduate Courses under Choice Based Credit System.

The following provisions shall be applicable to students admitted to the Three Year Undergraduate program under Choice Based Credit System (CBCS):

- A student who appears in a semester examinations or who was eligible to appear in the semester examinations but remains absent in any or all the courses of the said semester, shall move on to the next semester irrespective of his/her result in the said examinations. This will only be applicable upto the 4th semester examination.
- A student who has obtained at least 40% in all the courses in theory examination (including internal assessment/ project work) and practical examination separately conducted in the different semester examinations shall be promoted to the next semester without any backlog.
- A student who has not obtained at least 40% in all the courses in theory examination (internal assessment/ project work) and practical examinations separately, conducted in the different semester examinations shall be promoted to the next semester with previous uncleared backlog courses. However, the candidate must clear all his backlog courses before he is promoted to the final 6th semester. In other word, a student cannot be promoted to the 6th semester if he has not cleared all his previous courses.
- Students who do not fulfill the promotion criteria mentioned above shall be declared fail. However, they shall have the option to retain the marks in the courses in which they have passed.
- If a student has secured the minimum number of credit necessary for the relevant degree taking together all the courses in theory examination (including internal assessment/ project, wherever applicable) and practical exam separately till the end of the third year, i.e., upto the end of the 6th semester, then she/he shall be awarded the degree in which the student has been admitted.
- A student who wants to re-appear for clearing backlog in a course will have to do so only when the corresponding course is offered/ evaluated in the next semester under regular examination procedure. A student failing in any Semester examination will have to appear for clearing the backlog when the same semester examination is held next year and so on. However, the internal assessment/internal marks will remain unaltered.

Re-appearance for improvement

- A student may re-appear in any theory course prescribed for a semester, on foregoing in writing her/his previous performance in the course/s concerned. This can be done in the immediate subsequent semester examination only (for example, a student reappearing in course prescribed for semester I examination may do so along with subsequent semester III examination and not along with courses for semester V).
- This option of re-appearance for improvement will be available only once per course against prescribed fees. All requests for re-appearance for improvement must be made within 15 days of publication of result after which no such request will be entertained.
- A candidate who has cleared the 6th semester examination but wants to apply for re-appearance for improvement in the 6th semester course in the immediate subsequent semester when the course is being offered under regular study must forgo in writing his/her previous performance in the course concerned within the prescribed time period of 15 days. However, candidates under this category will not be allowed to join in any postgraduate course under this university.
- In the case of re-appearance in course, the candidate will have to forgo his earlier marks obtained and the result will be prepared on the basis of candidate's latest performance in the examinations.

- In the case of a candidate, who opts to re-appear in any course/s under the aforesaid provisions, on surrendering her/his earlier performance but fails to reappear in the course/s concerned, the marks previously secured by the candidate in the course/s in which she/he has failed to re-appear shall be taken into account while determining her/his result of the examination held currently.
- Re-appearance in practical/internal assessment shall not be allowed. An exception to this will be only applicable when the candidate decides to rejoin the entire semester by taking fresh admission to the relevant semester after paying necessary admission fees as prescribed. There shall be no supplementary examinations for any courses.

Letter grades and grade points

A student who becomes eligible for the degree will be categorized on the basis of the combined result of semester I to semester VI examinations under CBCS on a 10 point grading system with the following Letter Grades as given below:

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
(Fail)	0
Ab (Absent)	0

Issue of Transcripts

Based on the grades earned, a Grade Certificate shall be issued to all the registered students by the University after every semester and a consolidated transcript indicating the performance in all semesters. The Grade Certificate will display the course details (code, title of the course, number of credits, grade secured) along with SGPA of each semester and CGPA earned based on overall six semesters.

ADMISSION REGULATIONS
for
Six Semester B. A./B. Sc./B. Com. (Hons./Genl.)
Under Choice Based Credit System (CBCS)
2018-19

1. Admission Qualifications

A candidate who has passed the Higher Secondary (10+2) or its equivalent examination is eligible to seek admission to the First Semester of the Six Semester B.A./B.Sc./B.Com. (Hons and Genl) or B. A. Music. (Hons. and Genl.) Course of studies provided he/she has also passed in English having full marks not being less than 100.

In any case, where there is an ambiguity regarding the admissibility of a particular examination at the Higher Secondary (10+2) level of study, the matter shall be referred to the Equivalence Committee of the University who shall determine the eligibility of the said examination.

However, no candidate, in general, shall be allowed for admission after a lapse of more than 3 years from the year of passing the previous qualifying examination. Those who are desirous to do so will seek permission from the University Authority.

The year of admission shall not be taken into account while calculating 3 years from the year of passing the previous qualifying examination.

However, in exceptional cases a candidate may be allowed for admission after 3 years of the previous qualifying examination but within 3 years after discontinuation of a recognized regular Course of Study. Those desirous to do so will seek permission from the University Authority.

For the purpose of determining eligibility for admission to the Honours Course, aggregate marks shall be calculated by adding the marks of **top four subjects in order of marks secured by a candidate**. However, marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. If the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

2. Eligibility Criteria

2(a) A candidate taking up Honours Course in a subject must have obtained:

i) A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination. In case of B. Mus. (Hons.) 45% marks in the aggregate and 45% marks in the subject Music in the pre-qualifying examination.

OR

ii) 55% marks in the subject or related subject at the previous qualifying examination.

OR

iii) 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all the other clauses are satisfied.

However, if in any Honours subject, the number of applications are so low that even the permitted intake of the college cannot be filled up, then the Principal may use his discretionary power to reduce the minimum requirement for admission in that subject. A written note in that respect should reach the Registrar for consideration of that decision for a final approval by the University and the decision will be communicated to the Dept. of Higher Education, Govt. of West Bengal for information.

2 (b) However, candidates belonging to the Scheduled Caste or Scheduled Tribe Community taking up Honours Course of study must have obtained a minimum of 40% marks in the aggregate and 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.

3. Candidates from other Boards

3(a) Students, who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils or State Boards/Councils including Open Schools and vocational studies, are eligible for study at the UG level.

3.(b) Students who have passed the Higher Secondary (10+2) examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) are not required to submit the Migration Certificate for getting Registration under this University.

3.(c) Any dispute regarding eligibility criteria would be resolved by the Equivalence Committee set up by the University or by the Executive Council in its absence.

4. Choice of Courses

(a). For the B.A./B.Sc. (Honours) Course of Studies, a candidate is required to choose his/her Honours in a discipline and two other disciplines for Generic Elective courses, from among Group-I to Group-VIII as follows by taking not more than one disciplines from any of the groups mentioned hereunder:

(b). For the B.Sc. (General) Course of Studies, a candidate is required to choose three disciplines from among Group-I to Group-VIII as follows by taking not more than one disciplines from any of the groups mentioned hereunder:

(c). For the B.A. (General) Course of Studies, a candidate is required to choose two main disciplines and for Generic Elective courses the student is required to choose a third discipline, from among Group-I to Group-VIII as follows by taking not more than one disciplines from any of the groups mentioned hereunder:

Groups of Disciplines

Gr. I: Physics, Zoology, Physical Education

Gr. II : Mathematics, History

Gr. III: Chemistry, Defense Studies, Sanskrit

Gr.IV: Botany, Economics

Gr. V: Political Science

Gr. VI : Geography, Philosophy, Journalism & Journalism & Mass communication

Gr. VII: English

Gr. VIII: Anthropology, Bengali

5. Mandatory Subject Requirement (at H. S. level)

A candidate shall be allowed to take up the discipline (s) under heading “A” if he/she had passed the subject (s) under heading “B” at the previous qualifying examination.

SI No.	A	SI No.	B
1	Mathematics	1	Mathematics
2	Physics	2	Physics and Mathematics
3	Chemistry	3	Chemistry and Mathematics
4	Zoology	4	Zoology/ Biology/Biotechnology
5	Botany	5	Botany/Biology/Biotechnology
6	Anthropology	6	Anthropology/Biology/Biotechnology
7	Geography	7	Geography and Economics/Statistics/Mathematics
8	Economics	8	Mathematics

6. Some Special conditions for admission to Honours Courses as follows:

To take up Honours in any subject, the candidate has to pass in that “subject” or “any related subject” in the H.S. examination. In the above table, in general, “subject” and “related subject” are given under the columns A and B. However, the following restrictions supersede the previous clause.

(i) **Economics:** A candidate shall be allowed to take up Honours in Economics if he/she has passed in Mathematics at the H.S. or its equivalent Examination. However, it is advisable that a student pursuing Honours in Economics takes Mathematics as a Generic Elective (for pursuing higher studies in the subject in future).

B. A student shall be given B. Sc Honours degree in Economics if he/she takes up at least one discipline from the Science group for his/her Generic Elective (as given in sec 7a) and shall be awarded B.A Hons degree in Economics if both the disciplines chosen for Generic Electives are from the Arts & Humanities group (as given in sec 7b).

A student will be given B.Sc degree in Economics if he/she earns required number of credits in the structure appropriate for B.Sc General and chooses at least one discipline from science group besides economics.

A student will be given B.A. degree in Economics if he/she earns required number of credits in the structure appropriate for B.A. General and chooses the other main discipline (and not the Generic Elective) from science group besides economics.

(ii) **Mathematics:** a candidate, who has passed Mathematics (and not Business Mathematics) at H.S.

level, is eligible for admission to Mathematics Honours course.

A student will only be given the B.Sc degree for Mathematics subject. It is mandatory for the student to choose both the subjects from the Science group (as given in sec 7a) to be eligible for the aforesaid degree.

(iii) **Anthropology:** Students pursuing Honours in Anthropology should take Generic Elective disciplines from the Science Group (as given in sec 7a).

(iv) **Philosophy:** Subject Psychology is a related subject.

(v) **Physics:** Students studying Honours in Physics will have to take elective subjects as stand hereunder and in conformity with Grouping of subjects:

(a) One of the subjects: Mathematics

and (b) Any one of the subjects: Chemistry, Electronics, Statistics, Computer science

(vi) **Geography:** A student will only be given the B.Sc Honours degree for Geography subject. Students studying Geography will have to take **two disciplines as generic** elective subjects from the disciplines mentioned hereunder and in conformity with Grouping of subjects: Mathematics, Economics, Political Science.

7. Division of B.A./B.Sc. Honours and General subjects.:

a) Arts & Humanities:

History, English, Bengali, Political Science, Sanskrit, Philosophy, Journalism & Journalism & Mass communication, Physical Education

b) Science:

Physics, Zoology, Chemistry, Botany, Mathematics, Anthropology, Geography, Economics, Defence Studies, Physical Education

8. A candidate taking up Honours in B.A. Degree Course shall study:

- i) Honours in any one subject of the Humanities Group, which shall consist of 14 core courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each discipline) taking at least one from Humanities Group.
- ii) In addition to i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.
- iii) However, that other things remaining the same, a candidate may take up Honours course in B.A. in the following subject without taking any elective subject from the Group of Science
 - a) Economics.

9. A candidate taking up General Course of study for the B.A. Degree shall study:

- i) Any two subjects from the Humanities Group, which shall consist of 8 core courses (GCOR) taking 4 courses from each discipline. In addition the candidate has to do 2 core courses in English language (ENGLCOR) and two core courses in Modern Indian Language (XXXLCOR).
- ii) The candidate also has to choose 4 courses in Discipline Specific Elective (GDSE) in his/her above chosen 2 subject areas.
- iii) The candidate also has to choose two courses from one subject (other than the subjects chosen above under sec 10.1) as a Generic Elective Course (GGEC)

10. A candidate taking up Honours Course for B. Sc. Degree shall study:

- i) Honours in any one subject of the Science Group, which shall consist of 14 core courses (ACOR) and any two other subjects as Generic Elective Courses (HGEC) which shall consist of 4 courses (two courses from each subject) taken from the Science Group.
- ii) In addition to i) above, a candidate also has to do 4 courses in Discipline Specific Elective (ADSE) in his/her chosen Honours subject area.
- iii) However, that other things remaining the same, a candidate may take up Honours course in the B.Sc. in the following subjects by taking at least one Generic Elective subject from the Group of Science
 - a) Economics.

11. A candidate taking up General course for the B. Sc. Degree shall study:

- i) Any three subjects from the Science Group / Home Science Group which shall consist of 12 core courses (GCOR) taking 4 courses from each subject.
- ii) The candidate also has to choose 6 courses in Discipline Specific Elective (GDSE) in his/her above chosen 3 subject areas.
- iii) However, that other things remaining the same, a candidate may take up General course in B.Sc. in Economics General if the candidate chooses any one subject from the Science/ Home Science Group.

12. A candidate taking General Course in B.A./B. Sc degree shall study:

- i) In addition to what has been mentioned above a candidate under the General stream has to complete two courses under Ability Enhancement Compulsory Course. One such course shall be in Environmental Science (ENVSAEC) and the other course will be communicative course either in English (ENGLAEC) or any Modern Indian Language (MIL) (SAEC).
- ii) The candidate also has to study 4 Skill Enhancement courses (SEC) from any subject of his choice across the different disciplines offered by the institute where he/she is studying.

13. A candidate taking Honours Course in B.A./B. Sc degree shall study:

- i) In addition to what has been mentioned above a candidate under the Honours stream has to complete two courses under Ability Enhancement Compulsory Course. One such course shall be in Environmental Science (ENVSAEC) and the other course will be communicative course either in English (ENGLAEC) or any Modern Indian Language (MIL) (SAEC).
- ii) The candidate also has to study 2 Skill Enhancement courses (SEC) from any subject of his choice across the different disciplines offered by the institute where he/she is studying. Paper code for the courses will be SSEC.

14. Interdisciplinary Subjects

Any B.A. Student can choose any Science subject as a HGEC or GGEC course and all such candidates shall be admitted on the basis of the Admission Test/Screening to be conducted by the College Authority Concerned to assess the aptitude of the candidate in the relevant subject.

15. Post-admission Stipulations:

i) Colleges have the freedom to hold any number of tests and examinations of its own students. However, Colleges will not hold any elimination/qualifying test in the midway for students admitted to the different Course of Studies.

ii) The evaluation and assessment pattern under CBCS system will be regulated as per provisions of the regulation which will be in force at the time of the said examination. Any dispute regarding the above would be resolved by the relevant Examination rules and regulations set up by the University or by the Executive Council.

iii) It is expected that the semester examinations will be held every six months as per the academic calendar which will be duly intimated in advance by the University.

16. Foreign Nationals:

The candidate (**Foreign Nationals**) will have to show “Original Copy” of Certificate of Madhyamik (or equivalent), Certificate of Higher Secondary (or equivalent) and original Passport (along with Visa) at the time of admission. **Foreign Nationals will have to pay the fees five times higher than the Indian Nationals.**

17. College Transfer:

Transfer of candidates from one affiliated college to another will be possible as per the provisions laid out in the regulation of CBCS system which will be in force at the relevant time. However, in all cases such transfers will be effected after due approval of the application of the candidate concerned alongwith requisite non refundable fees to the University administration without contravening the provisions of the Regulation inforce. The University reserves the right to approve or reject such applications of transfer and it cannot be treated as a matter of right on behalf of the applicant concerned.

18. Re-admission:

In case of discontinuation of Studies, the candidate concerned can be permitted only fresh admission with the issuance of new Registration (in cancellation of the earlier registration) after submission of an affidavit from a 1st class Judicial Magistrate that he/she has not taken admission under any other University/Institution in the intervening period . All such cases of fresh admission have to be preceded with the cancellation of earlier registration. For all such re-admission the provisions of this regulation in consonance with the Act and Statute of the University and the guidelines issued by the West Bengal Higher Education Council from time to time should be followed.

19. Completion of UG Course:

As per UGC norms, a candidate has to complete the Under Graduate Course (6 semester) within 5 years (five years) from the date of Registration.

i) A student enrolled for a Honours degree of the University shall be awarded the same if he/she completes a total course of 140 credits along with the mandatory satisfactory completion of the different courses under the said course for the aforesaid degree.

ii) A student enrolled for a General degree of the University shall be awarded the same if he/she completes a total course of 120 credits along with the mandatory satisfactory completion of the different courses under the said course for the aforesaid degree.

25. The admission to the UG courses under CBCS regulations shall be followed strictly on the basis of the aforesaid provisions. However, in cases where the provisions fail to clarify any regulation or is ambiguous in its interpretation, the matter shall be referred to the Hon’ble Vice Chancellor whose decision in the said matter

would be final. The Vice Chancellor's decision shall be communicated to the Executive Council of the University.

26. For all admission and re-admission cases, the provisions of this regulation in consonance with the Act and Statute of the University, guidelines issued by the West Bengal Higher Education Council and Department of Higher Education, Govt. of West Bengal from time to time should be strictly followed.

COMBINATION OF SUBJECTS

Following are the Combinations of subjects offered by the College as per Guidelines of WBSU for the Academic Session 2018-19:

Combination of BA/BSc Honours Core and Generic Elective offered by the college and Fee structure

Sl No	Stream	Code	Honours Subjects	Generic Elective		Admission fees (in Rs) for SEM-I & SEM-II
				GE1 in SEM-I; GE2 in SEM-II	GE3 in SEM-III; GE4 in SEM-IV	
1	B.A.	1111	Sanskrit	Bengali	Philosophy	2865

2	(Hons)	1112	Sanskrit	History	Philosophy	2865
3		1113	Sanskrit	Bengali	History	2865
4		1121	Philosophy	Pol. Sc	Sanskrit	2865
5		1122	Philosophy	Bengali	Sanskrit	2865
6		1123	Philosophy	Bengali	Pol. Sc.	2865
7		1131	Political Science	Journalism & Mass com	History	3705
8		1132	Political Science	History	English	2865
9		1133	Political Science	Journalism & Mass com	English	3705
10		1141	English	Bengali	History	2865
11		1142	English	Bengali	Journalism & Mass com	3705
12		1143	English	History	Journalism & Mass com	3705
13		1151	Bengali	Sanskrit	Pol Sc	2865
14		1152	Bengali	Sanskrit	History	2865
15		1153	Bengali	History	Pol Sc.	2865
16		1161	History	Philosophy	Pol Sc	2865
17		1162	History	Philosophy	Sanskrit	2865
18		1163	History	Pol Sc	Sanskrit	2865
19		B.Sc. (Hons)	3111	Economics	Mathematics	Physics
20	3112		Economics	Geography	Mathematics	4160
21	3113		Economics	Pol Sc	Geography	4160
22	3121		Anthropology	Botany	Zoology	4160
23	3132		Botany	Zoology	Chemistry	4160
24	3142		Zoology	Chemistry	Botany	4160
25	3151		Physics	Mathematics	Chemistry	4160
26	3161		Chemistry	Physics	Mathematics	4160
27	3171		Mathematics	Physics	Chemistry	4160
28	3172		Mathematics	Physics	Economics	4160
29	3181		Geography	Economics	Mathematics	4160
30	3182		Geography	Pol Sc.	Economics	4160
31	3183		Geography	Physics	Mathematics	4160

ENVS(Credit:2) will be compulsory for SEM:I and English(Credit:2) will be compulsory for SEM ENVS(Credit:2) will be compulsory for SEM:I and English(Credit:2) will be compulsory for SEM:II for all students

(Note: Students willing to take up subject combinations other than what is being offered by the college, has to apply individually (stating Name, application no. and the desired subject combinations) to the Principal. Such application will be dealt with on a specified date after the completion of the regular admission process.)

Combination of B.A. (General) subjects offered by the college and Fee structure

Sr No	Stream	Code	Subject Combination	SEM: I to IV				SEM: V & VI			Admission fee(in Rupees)SEM: I & II
				DSC I	DSC II	DSC III		DSE I	DSE II	GE	
						SEM: I & II	SEM: III & IV				
1	B.A. General	1001	Philosophy, History, Bengali	Philosophy	History	English	MIL	Philosophy	History	Bengali	2510
2		1002	Philosophy, Sanskrit, Bengali	Philosophy	Sanskrit	English	MIL	Philosophy	Sanskrit	Bengali	2510
3		1003	Bengali, History, Sanskrit	Bengali	History	English	MIL	Bengali	History	Sanskrit	2510
4		1004	Bengali, History, English	Bengali	History	English	MIL	Bengali	History	English	2510
5		1005	Pol Sc., Defence Studies, Bengali	Pol Sc	Defence Studies	English	MIL	Pol Sc.	Defence Studies	Bengali	3230
6		1006	Pol Sc., Defence Studies, English.	Pol Sc	Defence Studies	English	MIL	Pol Sc	Defence Studies	English	3230
7		1007	Defence Studies, Bengali, English	Defence Studies	Bengali	English	MIL	Defence Studies	English	Bengali	3230
8	B.A. General	1008	Journalism & Mass com, Pol.Sc, Bengali	Journalism & Mass com	Pol.Sc	Bengali	MIL	Journalism & Mass com,	Pol. Sc	Bengali	3350
9		1009	Bengali, History, Journalism & Mass com	Bengali	History	English	MIL	Bengali	History	Journalism & Mass com	2510
10		1010	History, Journalism & Mass comm., Pol sc.	History	Journalism & Mass com.	English	MIL	History	Journalism &	Pol sc.	3350

									Mas s com .		
11	1011	History, Sanskrit, Philosophy.	History	Sanskrit	Englis h	MIL	Histor y	San skrit	Philo soph y	251 0	
12	1012	Pol Sc., Bengali, English	Pol Sc.	Bengali	Englis h	MIL	Pol Sc.	Ben gali	Engli sh	251 0	
13	1013	Bengali, History , Pol Sc.	Bengali	History	Englis h	MIL	Bengal i,	Hist ory	Pol Sc.	251 0	
14	1014	Physical Edu. , History, Defence Studies	Physical Edu.	History	Englis h	MIL	Physic al Edu. ,	Hist ory	Defe nce Studi es	371 0	
15	1015	Pol sc, Bengali, Physical Edu.	Pol sc	Bengali	Englis h	MIL	Pol sc	Ben gali	Physi cal Edu.	251 0	
16	1016	Physical Edu, Defence Studies, Bengali	Physical Edu,	Defence Studies	Englis h	MIL	Physic al Edu,	Def enc e Stu dies ,	Ben gali	445 0	
17	1017	Pol Sc., History, Physical Edu.	Pol Sc.	History	Englis h	MIL	Pol Sc.	Hist ory	Physi cal Edu	251 0	

Note: MIL includes Bengali, Sanskrit, English (Credit:6)

Combination of B.Sc. (General) subjects offered by the college and Fee structure

Sr No.	Stream	Code	Subject Combination	SEM: I to IV			SEM: V & VI			Admission fee(in Rupees)SEM: I & II
				DSC I	DSC II	DSC III	DSE I	DSE II	DSE III	
1	B.Sc. General	3001	Mathematics, Physics, Chemistry,	Mathematics	Physics	Chemistry	Mathematics	Physics	Chemistry	3685
2		3002	Mathematics, Economics, Geography	Mathematics	Economics	Geography	Mathematics	Economics	Geography	3685
3		3003	Zoology, Botany, Anthropology	Zoology	Botany	Anthropology	Zoology	Botany	Anthropology	3685
4		3004	Zoology, Botany, Chemistry	Zoology	Botany	Chemistry	Zoology	Botany	Chemistry	3685
5		3005	Mathematics, Physics, Geography	Mathematics	Physics	Geography	Mathematics	Physics	Geography	3685
6		3006	Mathematics, Pol. Science, Geography	Mathematics,	Pol. Science	Geography	Mathematics,	Pol. Science	Geography	3685

(Note: No admission will be allowed for the Evening Shift of the Department of Geography in the current academic session of 2018-19)

Intake capacity in the Honours and General Degree Courses

S NO	Hons and Gen	Section	Seats	CEN	SC	ST	OBC-A	OBC-B	PH
1	Anthropology	B.Sc(H)	74	42	16	04	06	04	02
2	B.A (Gen) Subjects	B.A (Gen)	1700	901	374	102	170	119	34
3	Bengali	B.A(H)	133	75	28	08	11	08	03
4	Botany	B.Sc(H)	81	46	17	05	06	05	02
5	B.SC Gen Bio	B.Sc	300	159	66	18	30	21	06
6	B.SC(Gen)Pure	B.Sc	200	106	44	12	20	14	04
7	Chemistry	B.Sc(H)	79	47	16	04	05	05	02
8	Economics	B.Sc(H)	44	25	09	03	04	02	01
9	English	B.A(H)	128	73	27	07	11	07	03
10	Geography	B.Sc(H)	77	47	15	04	05	05	02
11	History	B.A(H)	111	64	24	06	08	07	02
12	Mathematics	B.Sc(H)	86	51	17	05	06	05	02
13	Philosophy	B.A(H)	95	55	20	05	07	06	02
14	Physics	B.Sc(H)	59	35	12	03	04	04	01
15	Political Sc.	B.A(H)	95	55	20	05	07	06	02
16	Sanskrit	B.A(H)	89	51	19	05	07	05	02
17	Zoology	B.Sc(H)	61	37	12	03	04	04	01

***Increase of seats in different subjects has already been completed in the academic year of 2013-14 as per the Government Order.**

- Admission is strictly on the basis of merit.
- Entire admission process will be carried on through online.
- All information regarding admission is available on college website.

RULES AND REGULATIONS

- All students are accountable to the Principal/Teacher-in-Charge for their acts in the College premises.
- **If a student attends below 75% of classes, he/she shall be treated as a Non-Collegiate student and can appear in University Examinations only after paying a fine however, if a student attends below 60% of the classes he/she will be treated as a Dis-Collegiate student and cannot appear in any University Examinations. Thus, the new entrants must make it a habit to attend maximum number of classes. All students appearing in University Examinations must collect Library Clearance Certificates before filling in forms.**
- Students are required to carry their ID card regularly. Without ID Cards no student will be allowed to enter into college premises.
- Smoking and consumption of Alcohol is strictly forbidden within the college campus.
- Any student found guilty of damaging college property or any other form of indiscipline will be severely punished.
- Failure to maintain appropriate standard of conduct, decency and decorum in act and language will be punished through disciplinary measures. Disruption of class room activities hindering the learning of other students, cheating in examinations or any behavior that significantly affects the normal operation of the college will be dealt with absolute strictness.

(Note: No admission will be allowed for the Evening Shift of the Department of Geography in the current academic session of 2018-19)

STUDENTS' UNION

All the students of the college are members of the Students' Union which functions through a committee elected by the students.

The aim of the union is to provide a common platform to the students belonging to different communities where they may mix freely and work in close co-operation with one another in an atmosphere of good will and harmony. The Union arranges social function, educational excursions, debates, seminars and sports.

STUDENTS HEALTH HOME

The college is included in the Universal Membership Scheme of the Students' Health Home. Accordingly there is a provision for the treatment of the ailing students through Students' Health Home.

Facilities available in the Students' Health Home:

- Consultation with General Physicians as well as specialist in Eye, Dentistry, ENT, Surgery, Medicine Scheme, Psychiatry, Orthopedics, Gynecology, Neurology, Cardiology, Plastic Surgery, Thoracic Surgery at free of cost.
- Medicine at Rs. 2.00 per clinic
- X-Ray (Ordinary) at Rs 25.00
- X-Ray (Dental) at Rs 10.00
- Physiotherapy at Rs 10.00
- Pathology (Routine) at Rs 5.00
- Pathology (Special) at Rs 20.00
- Spectacles at Rs 40.00
- ECG at Rs 20.00
- EEG at Rs 30.00
- Hospitalization at Rs 25.00
- Hospitalization for Surgery at Rs 75.00
- Bed Maintenance at Rs 10.00 (daily)
- For Medicine in the Hospital at Rs 2.00 daily
- Minor operation (OPD) at Rs 10.00
- Dressing at Rs 5.00
- Injection at Rs.3.00
- Duplicate Card at Rs 2.00
- Triplicate Card at Rs 5.00
- Tooth Extraction at Rs 15.00, Scaling at Rs 10.00, Filling at Rs 5.00

General Instructions

- All Fees must be paid through the Fee Book supplied.
- The Fee Book and the Library card must be preserved carefully. In case of loss, a duplicate/card will be issued on payment of usual fine.
- Fees once paid are non-refundable.
- Attendance in the classes including tutorial and special classes is compulsory.
- All fees must be paid to the Cashier at Cash-Counter and not to any other person.
- During the leisure period, students must not loiter on the corridor. Instead they may go to their common room or library and utilize the leisure profitably.

LIST OF HOLIDAYS 2018-19

(Subject to the Approval of G. B.)

SEMESTER-I

(JULY 2018-DECEMBER 2018)

Occasion	Date (s)	No of Days	Day
Independence Day	15/08/2018	01	Wednesday
Id-Ud-Zoha	22/08/2018	01	Wednesday
Janmastami	03/09/2018	01	Monday
Muharrum	21/09/2018	01	Friday
Gandhi Jayanti	02/10/2018	01	Tuesday
Mahalaya	08/10/2018	01	Monday
Puja Vacation	15/10/2018-10/11/2018	24	Monday to Saturday
Fateh-Duaz-Daham	21/11/2018	01	Wednesday
Guru Nanak's Birthday	23/11/2018	01	Friday
Christmas Holidays	25/12/2018 to 31/12/2018	06	Tuesday to Monday
SEMESTER –II (JANUARY – JUNE 2019)			
New Year	01/01/2019	01	Tuesday
Netaji's Birthday	23/01/2019	01	Wednesday
Republic Day	26/01/2019	01	Saturday
Saraswati Puja	11/02/2019	01	Monday
Holi	21/03/2019- 22/03/2019	02	Thursday to Friday
Bengali New Year	15/04/2019	01	Monday
Good Friday	19/04/2019	01	Friday
May Day	01/05/2019	01	Wednesday
Rabindra Jayanti	09/05/2019	01	Thursday
Summer Recess	16/05/2019 to 30/06/2019		Thursday to Sunday
Principal Discretion		05	